

Uploading documents to your Accommodate Portal

1. Go to the ODR Homepage: <https://academics.umw.edu/disability/> and click on [Access your Accommodate Portal](#)

The Office of Disability Resources

The Office of Disability Resources (ODR) works with the university community to increase awareness, eliminate barriers, and create a welcoming and inclusive environment for students with disabilities. We collaborate with faculty, staff, students, and administrators to promote equity and inclusion through the provision of: Awareness programs, Consultation, Technical Assistance, and Training.

Requesting Accommodations

New Students:

Complete the [Registration Form](#) and upload documentation.

Current Students:

Access your [Accommodate Portal](#).

Special Note for current ODR students: If you need to submit additional documentation, this feature is not currently active. Please email additional documentation to ODR@UMW.EDU. We are requesting that you scan all documentation into PDF format when submitting it. Scanners are available in the Library or HCC, or you can download the free [Adobe Scan](#) app to your Phone/IPAD/Tablet.

2. Click 'Students'

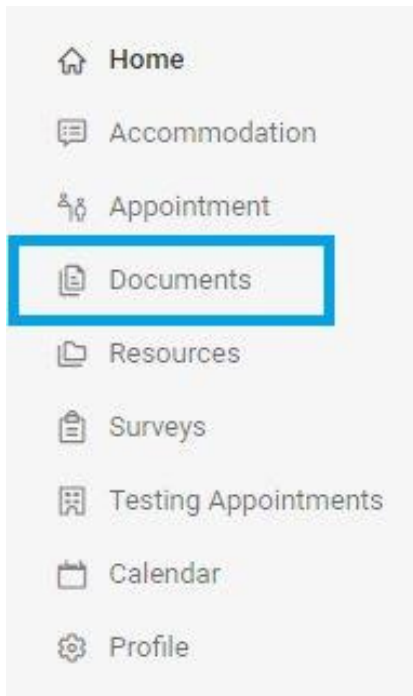
What type of user are you?



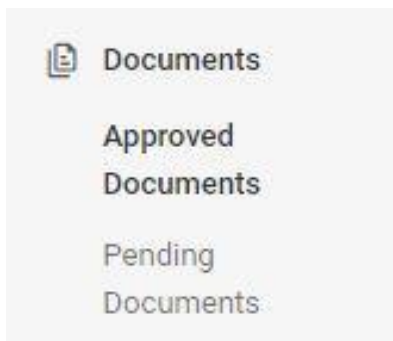
3. Login using your UMW NetID and password

A screenshot of the University of Mary Washington's login page. The page has a dark blue background with the university's logo and name at the top. Below the logo, the text 'Enter your NetID and Password' is displayed. There are two input fields: 'NetID' and 'Password', both with blue borders. Below the input fields is a red 'LOGIN' button. At the bottom of the page, there are links for 'Password Management', 'More Resources', and 'Help Desk'.

4. Click on 'Documents' tab



5. Click either 'Pending Documents' or 'Approved Documents' to upload a new file.



6. Click 'Add New'



7. Add 'Label' and "Choose File' to upload.

* indicates a required field

Student Document

Label *

Document Type

Supporting Medical Documentation
 Documentation from Prior Institution
 Other

Maximum file size: 51200kb

File*
Please select your document to upload.
 No file chosen

8. Click 'Submit'

* indicates a required field

Student Document

Label *

Document Type

Supporting Medical Documentation
 Documentation from Prior Institution
 Other

Maximum file size: 51200kb

File*
Please select your document to upload.
 No file chosen

Contact us with any questions or concerns!

Email: odr@umw.edu Phone: 540-654-1266