

- c.** Educational project or paper. The student is required to write an essay or a paper on a topic assigned as part of the sanction, or to complete a project of benefit to his or her community, such as creating educational flyers or bulletin boards, or organizing an educational program. The topic is determined by the sanctioning panel and the final product approved by an Honor Council sanction coordinator.
- d.** Honor Education. A student sanctioned with honor education will be assigned to complete a specific course from a list approved by the Honor Council. These courses may require a registration fee, to be paid by the sanctioned student. The courses may be online or in person, if available locally. Examples may include:

 - i.** Honor Education Seminar – A student receiving the sanction of Honor Education is required to complete an online Academic Integrity Seminar that reinforces the values of integrity and honor through critical thinking and written analysis. A student receiving this sanction will also be required to meet with an appointed Honor Council member throughout the course of the education program.
 - ii.** Writing Workshop: A student sanctioned with writing workshop attendance will be required to attend a writing workshop through the UMW Writing Center. The workshops assigned will be chosen by the sitting council from a list coordinated with the Writing Center.
 - iii.** Time Management Workshop: A student sanctioned with a time management workshop will be required to attend a time management workshop offered by Academic and Career Services.
- e.** Residential sanctions. May be assigned only with the approval of the Assistant Dean of Residence Life or a designee for behavior that directly impacts the responding student’s ability to participate in the residential community.

- i.** Relocation within residence halls — The student must move to a different room or building (as specified), subject to the availability of appropriate alternate vacancies.
- ii.** Suspension from the residence halls — The student loses the privilege of living in a University residence hall for a specified length of time. At the end of this time, after receiving approval from the Assistant Dean of Residence Life or designee, the student is allowed to re-apply for residence hall living and may be admitted provided there is space available. During the suspension period, the student may not visit or enter any residence hall at any time for any reason unless otherwise specified. Persons responsible for payment of the student’s University bills will be notified by the Dean of Student Life or designee when a student is suspended from the residence halls. Upon suspension, the student must leave the hall according to the terms of the sanction or within 72 hours after the sanction has been imposed.
- iii.** Expulsion from the residence halls — The student permanently loses the privilege of living in, visiting, or entering University residence halls. Persons responsible for payment of the student’s University bills will be notified by the Assistant Dean of Residence Life or designee when a student is expelled from the residence halls. Upon expulsion, the student must leave the residence halls according to the terms of the sanction or within 72 hours after the sanction has been imposed.
- f.** Loss of Credit for the Course. In cases involving academic violations, the sanction may require the loss of academic credit through the assignment of a failing grade in the course(s) involved.
- g.** Representation Suspension. The student is ineligible to hold elected office at UMW, including all clubs or organizations; the student is ineligible to represent UMW off campus in any capacity, including conference travel, athletic competition, or

performances. The student is also ineligible to participate in commencement. The student may still attend class, participate in clubs, organizations, and teams, and join in other aspects of campus life.

- h.** Honor Suspension. Honor Suspension is an involuntary separation from the University for a specified number of semesters.
 - i.** A Suspension will begin following the last day of final exams in the semester in which the sanction is determined. A suspension will conclude on the first day of classes of the semester following the conclusion of the suspension. The number of semesters of suspension is determined during the sanctioning process.
 - ii.** A student whose suspension begins at the conclusion of the Spring semester is suspended for the Summer semester and may not receive credit for summer school courses during that time. A student whose suspension begins at the conclusion of the Fall semester is suspended for winter break and may not receive credit for academic work begun during that time.
 - iii.** Participation in commencement shall not be permitted for students under suspension or appeal of a sanction of suspension. Academic transcripts shall reflect graduation at the completion of the term of suspension.
 - iv.** At the Honor Council's discretion, Suspension may be scheduled to begin immediately after sanctioning when it is determined that it is in the best interests of the community that the offender be removed from campus forthwith.
 - i.** Permanent Dismissal. A student receiving the sanction of permanent dismissal is not eligible to return to the University.
- 2.** Any record of previous honor offenses shall not be taken into account in determining the finding in a hearing. However, the Honor Council shall consider such record in determining the sanction to be imposed in the event of subsequent sanction, as follows:

- a. If a student who has previously been found responsible of an honor code violation and sanctioned, is found responsible for a new honor code violation, the newest sanction must be more severe than the previous sanction. Severity of sanctions is to be determined by the sanctioning panel based on the order listed in Section 2C above.
 - b. A student found responsible for a third violation is eligible for the sanctions of 1-year suspension or dismissal.
 - c. A student found responsible of a fourth violation, having previously been suspended, is eligible only for the sanction of dismissal.
3. All sanctions imposed shall be entered into the student's official academic record (see Article III, Section 4 B).

Section 4. Appeal

A. Appeal of finding

1. A student held responsible for an honor offense may appeal the finding on procedural grounds or upon the presentation of relevant new evidence that was unavailable at the time of the original hearing. Such appeal must be made in writing and may, in addition, be presented orally to the Honor Finding Appeal Board, within five business days after the initial finding is rendered; the Board shall then determine whether sufficient grounds exist for granting the appeal.
2. The Honor Finding Appeal Board shall be constituted by the Honor Council President and consist of one Procedural Advisor, one Faculty Honor Advisor, one unbiased Honor Council member, and two other students. The other two students will be selected from among student representatives elected by the entire student body or their class.
3. An appeal shall be granted if the Finding Appeal Board determines either that

- a. a procedural error occurred that significantly altered the outcome of the honor procedure to the respondent's detriment, or
 - b. new evidence is now available that was not available at the time of the hearing, and that evidence is potentially exculpatory.
4. Not responding to communication from the Honor Council shall not be taken as grounds for an appeal. Exceptions to this rule can be made at the discretion of the Honor Council.
 5. If the appeal is granted, a new hearing is ordered. Such hearing shall be conducted in accordance with established honor hearing procedures (see Article III, Section 2), but it shall include on the deliberation panel no Honor Council member who participated in the initial hearing.
 6. If the appeal is not granted, the original finding shall stand as rendered.

B. Appeal of Sanction

1. A student held responsible for an honor offense has the right to appeal the sanction on the grounds that the penalty is too harsh for the violation committed. Such appeal must be made in writing, and may, in addition, be presented orally to the president of the Honor Council within five business days after the initial finding is rendered.
2. The president of the Honor Council shall appoint an Honor Appellate Panel to consider such appeal. The Panel shall consist of five unbiased Honor Council members who did not participate in the initial hearing.
3. During an appeal, the Honor Appellate Panel shall review records of the initial hearing. The President or Vice President of the Honor Council may read a personal statement submitted by the appealing student to the Honor Appellate Panel. The Panel shall determine whether to sustain, decrease, or increase the sanction imposed at the initial hearing based upon the records and statements presented to them.

4. The decision of the Honor Appellate Panel shall be final, and the respondent shall have no further right of appeal.

C. In the event that an insufficient number of unbiased Honor Council members are available to consider a case or an appeal, remaining spaces will be filled by previous members of the Honor Council who are students in good standing, or members of the SCRB.

Section 5. Notation on Academic Record

- A. When a student is found not responsible, all records of the hearing shall be stored confidentially.
- B. When a student is found responsible, an entry shall be made on a student's academic record as described in Article IV of the Constitution.

Section 6. Violations of Conditions of Previously Imposed Sanctions

- A. The Honor Council may re-sanction a student who has violated the conditions of a previously imposed sanction even if the violation itself does not constitute an honor offense.
- B. Hearing
 - 1. The president of the Honor Council shall arrange for a hearing to consider whether the conditions of a previously imposed sanction have been violated. At this hearing the Honor Council shall be composed of six of its members: the Honor Council president, who is the presiding officer for the hearing; plus five unbiased Honor Council representatives. The respondent shall be entitled to have present at the hearing an Honor Council member who will serve as a student honor advisor, and a faculty advisor appointed by the vice president. The Honor Council will bring a charge of violation of conditions of a previously imposed sanction. The respondent shall be entitled to present any evidence at the hearing that is relevant to the charge that the previously imposed sanction has been violated. No evidence may be presented at the hearing that is otherwise excluded by the procedures of the Honor Council or the Honor Constitution.
 - 2. The hearing will proceed in the absence of the responding student.

3. Upon conclusion of all testimony, the five Honor Council representatives who are present at the hearing shall determine what sanction, if any, will be imposed.
 4. The sanction imposed pursuant to this procedure may supersede, or be in addition to, the sanction previously imposed for the honor offense.
- C. In the event that an insufficient number of current Honor Council members is available to attend this type of hearing, the Honor Council president shall have the right to authorize previous Honor Council members to participate.

Section 7. A brief summary of every case heard by the Honor Council, whether resulting in an outcome of responsible or not responsible, shall be published in an appropriate venue. Such summary shall include the finding and the sanction (if any), but shall not include the names of the initial reporter or responding student(s).

Article IV: Amendments to the Appendix

Section 1. Amendments to this Appendix may be initiated either by the Honor Council itself or by the student body.

- A. The Honor Council may initiate an amendment by an affirmative vote of at least three-fourths of its members. For approval, the amendment must then receive an affirmative vote of the majority of the votes cast in a student body referendum.
- B. The student body may initiate an amendment to Appendix A by presenting to the Honor Council a petition signed by at least ten percent of the currently enrolled student body including both graduate and undergraduate students. For approval, the amendment must then receive an affirmative vote of at least three-fourths of the Honor Council members. It must then receive an affirmative vote of the majority of the votes cast in a student body referendum.
- C. In the event that the Honor Council does not approve an amendment to Appendix A initiated by the student body, such action can be overridden if a petition, signed by at least 25 percent of the currently enrolled student

body, is presented to the Honor Council requesting a referendum on the amendment. For approval, the amendment must then receive an affirmative vote of the majority of the votes cast in a student body referendum of the Fredericksburg campus.

Section 2. Any amendment must be approved by the Board of Visitors of the University before it can become operative.

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