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2008

GUIDE TO REGISTRATION

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Regardless of your degree program, the summer schedule includes a full range of classes that will meet major or concentration requirements, and there are also a variety of courses for undergraduates that satisfy general education and across-the-curriculum requirements. (See page 8 for important details about general education requirements.) For graduate students, both required and elective courses will be available. Take a look inside this booklet for details about registering for summer courses that will meet your needs.

To view the course schedule, go to www.umw.edu/registrar. Then, select the option for "course schedules and registration," then the option for "Schedule of Courses," and follow the instructions provided. Be sure to select Summer 2008 as the term and then the appropriate College in order to see the courses being offered.

Students join our summer session for many reasons. Some attend to get ahead on their work toward a degree while others use the summer to catch up by taking a course they need and haven't been able to get. Some students take summer courses that they will transfer to another college or university. Qualified high school students use the summer session to experience the challenges of college-level work. Members of the local community find that taking a summer class is a great chance to learn more about a topic of interest.

Contact the Office of the Registrar if you have questions about enrolling in summer courses. To learn about the objectives and requirements of any of the courses being offered, contact the instructor.

IMPORTANT TELEPHONE NUMBERS

FREDERICKSBURG CAMPUS OFFICES

Academic Services	654-1010
Disability Services	654-1266
Registrar	654-1063
Summer Session Information	654-1255
Bookstore	654-1017
EagleOne Center	654-1005
Financial Aid Office	654-2468
General Information	654-1000
Simpson Library	654-1059
Police/Parking Office	654-1025
Student Accounts	654-1250

STAFFORD CAMPUS OFFICES

Admissions	286-8088
Advising Services	286-8030
Library	286-8025
Summer Session Information	286-8030
Security	286-8055
Student Accounts	286-8058
Financial Aid	654-2468
Course Registration	286-8030
Disability Services	654-1266
Registrar	286-8008

POLICY STATEMENT REGARDING CHANGES IN THE COURSE OFFERINGS

Classes listed in the "Schedule of Courses" on the Registrar's website may be cancelled because of low enrollment or other unforeseen circumstances. In the event that a class is cancelled, reasonable efforts will be made to contact students affected.

AAEEO POLICY STATEMENT

The University of Mary Washington subscribes to the principles of equal opportunity and affirmative action. The University does not discriminate on the basis of race, color, religion, disability, national origin, political affiliations, marital status, sexual orientation, sex, or age in recruiting, admitting, or enrolling students or hiring and promoting faculty and staff members. The University will not recognize or condone student, faculty, or staff organizations that discriminate in selecting members. Complaints of discrimination should be directed to the AAEEO officer of the University.

DISABILITY SERVICES

Students requesting ADA academic accommodations must contact the Director of Disability Services PRIOR to the summer term by calling (540) 654-1266 or TTY (540) 654-1102. Current, acceptable, professional documentation of the disability must be submitted, along with an accommodation request form (available in George Washington Hall, room 203 and at the College of Graduate and Professional Studies, Stafford Campus) as soon as possible in order to ensure timely arrangement of approved accommodations.

IMPORTANT DATES FOR SUMMER SESSION 2008

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(Students taking courses taught at special times must consult the individual course listing for class meeting dates and times.)

March 10Registration begins

MAY/JUNE TERM

May 18Residence halls open 2 p.m.
May 19Classes begin
May 21Last day to register or add classes for the May/June term
May 23Last day to receive a 100% refund for dropped class
May 26Memorial Day holiday; no class meetings
May 27Last day to drop a course without grade of "W"; last day to change to/from pass/fail
May 28Last day to receive a 50% refund for dropped classes;
no refund after this date for dropped classes
May 30Make-up day for May 26 daytime classes; evening classes made up on first open evening
Deadline for ALL summer internships
June 2Last day to withdraw from a course without an automatic grade of "F"
June 17Last day of classes for May/June term; last day to withdraw from May/June term
June 18Reading day
June 19Exams
June 20Residence halls close 10 a.m.

JUNE/JULY TERM

June 22Residence halls open 2 p.m.
June 23Classes begin for the June/July term
June 25Last day to register or add classes for the June/July term
June 27Last day to receive a 100% refund for dropped classes
July 1Last day to drop a course without a grade of "W"; last day to change to/from pass/fail
July 2Last day to receive a 50% refund for dropped classes;
no refund after this date for dropped classes
July 4Independence Day holiday; no class meetings
July 7Last day to withdraw from a course without an automatic grade of "F"
July 22Last day of classes for June/July term; last day to withdraw from June/July term
July 23Reading Day
July 24Exams
July 25Residence halls close 10 a.m.

COURSES OFFERED AT SPECIAL TIMES AND LOCATIONS: ADD, DROP, WITHDRAW, AND REFUND DATES

For Study Abroad Programs: No changes may be made in the student's enrollment status once the trip has begun.

Individual studies, internships, readings, and senior research courses are subject to the same deadlines and refund policies as regularly scheduled 10-week courses.

TEN-WEEK AND EIGHT-WEEK COURSES – SEE THE CALENDAR OF DATES ON PAGE 3

FALL 2008

August 25Fall classes begin

IMPORTANT DATES FOR SUMMER SESSION 2008

3

March 10Registration begins

TEN-WEEK COURSES

May 19Classes begin
May 23Last day to receive a 100% refund for dropped class
May 24Last day to register for or add 10-week classes
May 26Memorial Day holiday; no class meetings;
evening classes made up on Friday, May 30
May 28Last day to receive a 50% refund for dropped classes;
no refund after this date for dropped classes
May 30Last day to change to/from pass/fail; deadline for ALL summer internships
May 31Last day to drop a course without a grade of "W"
June 28Last day to withdraw from a course without an automatic grade of "F"
July 4Independence Day holiday; no class meetings
(contact course instructor for make up session information)
July 22Last day of 10-week classes for College of Arts and Sciences courses
July 23Reading day (applies to College of Arts and Sciences ONLY)
July 24Exams (applies to College of Arts and Sciences ONLY)
July 25Residence Halls close 10 a.m.
July 26LAST DAY OF CLASSES AND EXAMS (applies to College of Graduate and Professional Studies ONLY;
last day to withdraw from 10-week term)

NOTE: CGPS 10-week classes hold exams on the final day of the course.

EIGHT-WEEK COURSES

Eight-week courses are only offered at the College of Graduate and Professional Studies

May 19Classes begin
May 23Last day to receive a 100% refund for dropped class
May 24Last day to register for or add eight-week courses
May 26Memorial Day holiday;
evening classes made up on Friday, May 30
May 28Last day to receive a 50% refund for dropped classes;
no refund after this date for dropped classes
May 30Last day to change to/from pass/fail; deadline for ALL summer internships
May 31Last day to drop a course without a grade of "W"
June 14Last day to withdraw from a course without an automatic grade of "F"
July 4Independence Day holiday; no class meetings;
evening classes made up on Friday, July 11
July 12Last day of classes; final exams; last day to withdraw from eight-week term

NOTE: Eight-week classes hold exams on the final day of the course.

Fall 2008

August 25Fall classes begin

IMPORTANT BOOKSTORE DATES

MAY/JUNE TERM

- May 20 - last day to return textbooks without dropping the class
- May 28 - last day to return textbooks for a dropped class
- June 19 and 20 - Textbook buyback, beginning at 9 a.m.

JUNE/JULY TERM

- June 24 - last day to return textbooks without dropping the class
- July 2 - last day to return textbooks for a dropped class
- July 24 and 25 - Textbook buyback, beginning at 9 a.m.

SUMMER TUITION AND FEES

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Processing fee (paid by all students):\$25

Undergraduate tuition and fees:

Virginia resident \$228/credit hour
Non-Virginia resident \$664/credit hour

Graduate tuition and fees:

Virginia resident \$292/credit hour
Non-Virginia resident \$664/credit hour

Housing fees:

Double occupancy room \$665/term
Single occupancy room \$808/term

Meals: Meals for residential students\$265 minimum/term mandatory

PAYMENT OF TUITION AND FEES

UMW DEGREE-SEEKING STUDENTS will be billed for summer session expenses to their UMW email addresses.

For **ALL NON-DEGREE STUDENTS**, full payment of tuition and fees is due along with registration materials.
All checks should be made payable to the University of Mary Washington.

All students should take note of the refund schedules. Address questions concerning payment to:

Office of Student Accounts
University of Mary Washington
George Washington Hall, room 111
Fredericksburg, VA 22401
(540) 654-1289 or 286-8058 (CGPS students)

TUITION REFUND SCHEDULE

The refund schedules outlined below are effective for summer 2008. Please contact the Office of the Registrar immediately if you are not planning to attend. Non-attendance does not constitute an automatic cancellation.

Please note that online courses are subject to the same refund policy as regularly scheduled courses. Individual studies, internships, readings, and senior research courses are also subject to the same refund policy as regularly scheduled courses. For policies regarding refunds for study abroad courses, contact the Office of International Academic Services (George Washington Hall, room 203, extension 1261).

May/June Term, Eight-week and 10-week courses:

Prior to May 19, 2008 100%
May 19, 2008 through May 23, 2008 100%
May 24, 2008 through May 28, 2008 50%
After May 28, 2008 0%

June/July Term:

Prior to June 23, 2008 100%
June 23, 2008 through June 27, 2008 100%
June 28, 2008 through July 2, 2008 50%
After July 2, 2008 0%

RESIDENTIAL AND MEAL PLAN REFUND SCHEDULE

Residential and meal plan charges will be assessed and refunded on a daily rate.
Please refer to www.umw.edu/studentaccounts for the daily rate charges.

Registration begins March 10, 2008. All forms are available on the website for the Office of the Registrar at www.umw.edu/registrar/registrar_forms_to_download/forms_for_summer_session_s/default.php. Please read the section on Academic Policies (page 7) before completing your Summer Course Registration and Fees form.

Grades will be available online at the end of each of the summer terms for all students.

CONTINUING STUDENTS

Continuing UMW degree-seeking students who attended during the fall, 2007 and/or spring, 2008, terms may register without completing a Summer Session Biographic and Demographic Information form. Continuing UMW degree-seeking students will be billed for summer session tuition and fees. If you have filed an Application for Virginia In-State Tuition form either during the fall 2007, or spring 2008, terms, you need not file again for the summer session. An advisor's signature is not required for summer session enrollment; however, it is strongly recommended that you speak with your advisor to assure that the courses you have chosen will help you complete degree requirements. Non-degree students intending to apply for admission to a University of Mary Washington degree program must do so before completing 30 credits of graded work at Mary Washington.

Continuing UMW students may register by mail (see the addresses below), in person at the Office of the Registrar, or at CGPS, or online via Banner. Online registration instructions are on page 10 of this booklet. When registering by mail or in person, the materials you'll need to complete and return are:

- Summer Session Course Registration and Fees form
- Summer Housing Application (if housing is requested)

NEW NON-DEGREE STUDENTS

Students who attend other institutions and new non-degree students who have not attended UMW during the 2007-2008 academic year are welcome to attend the summer session. (High school students, see section in next column.) Admission for attendance during the UMW summer session is not an admission to a degree program at the University. Students wishing to apply for admission to a degree program should contact the Office of Admissions in Trinkle Hall.

Materials to complete and return:

- Summer Session Biographic and Demographic Information form
- Application for Virginia In-State Tuition (if applicable, available at www.umw.edu/registrar/docs/vainstatetuitionapp07.pdf)

- Summer Session Course Registration and Fees form
- Payment of tuition and fees
- Transcripts from other colleges you have attended (if the course you wish to take has a prerequisite(s) that you have had at another college, or if it is a graduate course.)

HIGH SCHOOL STUDENTS

Qualified high school students are welcome to attend the summer session. To do so, the high school student should submit the high school application, a letter of recommendation from the guidance counselor or principal of the school, and an official high school transcript. The high school application is available at www.umw.edu/registrar/docs/highschoolsummerap.pdf

Students will be notified of their acceptance and asked to send:

- Summer Course Registration and Fees form
- Application for Virginia In-State Tuition form
- Payment of tuition and fees

FOR REGISTRATION BY MAIL OR IN PERSON, RETURN REQUIRED MATERIALS TO:

FOR COURSES ON THE FREDERICKSBURG CAMPUS.

Office of the Registrar, Summer Session
University of Mary Washington
George Washington Hall, Room 215
1301 College Ave.
Fredericksburg, VA 22401

FOR COURSES ON THE STAFFORD CAMPUS.

College of Graduate and Professional Studies
Registration
121 University Blvd.
Fredericksburg, VA 22406

Summer session housing will be coordinated by the Office of Residence Life. Students wishing to reside on campus should complete and return the housing application which is a formal commitment for summer housing. The housing application can be found on the Residence Life website or picked up in the Residence Life Office in Marye House. Summer housing is located in an air-conditioned residence hall and most rooms will be double occupancy. Please see the section on Tuition and Fees for room costs. Single rooms will be available only as space permits. If available, singles will be limited and early registration is encouraged to increase the possibility of securing one. All residence life and housing policies are in effect during the summer session; these can be found in the Student Handbook. If a specific roommate is requested for the summer session, each student must request the other on the Housing Application form.

SUMMER CAMPUS SERVICES

(For more information regarding opportunities and services, please see the Student Handbook. See page one for important phone numbers.)

Computer Facilities: There are four computer labs in the basement of Trinkle Hall. Room B-12 is a PC lab (Windows and Linux), B-13 is a Solaris/UNIX lab, B-8 is a Macintosh lab, and B-10 is also a PC lab (Windows only). Hours of operation and availability of student aide assistance for these labs will be posted. Computer labs are also available in the South Building on the Stafford campus.

Bookstore: The University Bookstore sells textbooks required for courses taught on the Fredericksburg campus, and also offers a wide range of instructional supplies, office supplies, and personal and gift items. CAS students may also order textbooks online at www.umw.edu/bookstore (click on "textbooks"). CGPS students order textbooks online at www.umw.edu/cgps/students.

Financial Assistance: UMW provides limited part-time employment opportunities to assist students in meeting summer session costs. For information and applications, contact the Office of Financial Aid at (540) 654-2468.

Grades: Grades for all students will be available online at the end of each of the summer terms. To view grades online, select the "Final Grades" option from the student records menu in Banner self service.

Health Center: The Health Center will operate during the summer session. All residential students wishing service, including for emergencies, must have a Medical Information form on file in the Health Center. Continuing UMW students may use their Medical Information form that is already on file. Non-continuing summer residential students must complete the Health Form and submit it to the Health Center.

Identification Cards: Student identification cards are obtained through the EagleOne ID Card Center located on the ground floor of Woodard Campus Center, across from the Wash Room. The Office of Advising Services on the Stafford campus also provides identification cards. ID cards are needed for meals, EagleOne, and library checkout. They are also needed for admission to the gym, tennis courts, and University-sponsored events. The card is the property of the University, and is not transferable, and may not be loaned.

Internships: Internships for the summer may be arranged through the Office of Career Services, George Washington Hall, Room 305 and also at CGPS. All internships for the summer must be registered by May 30, 2008.

Library: The Simpson Library's dynamic information portal "eaglei" (www.library.umw.edu) provides access to news, weather, guides to library services, subject-specific research guides, links to library resources, and the library's on-line catalog. The library has an extensive collection of print format books and periodicals in addition to a wide array of online resources ranging from full-text books, periodicals, and indexes. The reference desk is staffed with librarians who provide assistance in student's research needs. The summer session hours of operation at the main library are Monday through Thursday, 8 a.m. to 7 p.m. and Friday, 8 a.m. to Noon. The CGPS Library's summer hours are Monday through Thursday, 3 to 9 p.m., Friday, 1 to 7 p.m., and Saturday, 9 a.m. to 3 p.m.

Meals: Summer session residential students are required to purchase \$265 in Flex Dollars for summer meals. This money can be used for any meals throughout the five weeks. If not used, at the conclusion of the summer session, it reverts to the University. It is only refundable if a student withdraws under the rules of the University. If additional money is needed during the session, it may be added to the student's EagleOne account at the ID Card Center. This additional money is refundable under the rules of the EagleOne Card.

Motor Vehicle Registration: All motor vehicles operated by University of Mary Washington students must be registered with the Office of Campus Police within 24 hours of bringing the vehicle to campus in order to be allowed parking privileges on campus. Failure to register a motor vehicle will result in both a fine and a review of privileges to operate a motor vehicle on campus. In order to register a vehicle, a student should bring both a valid operator's license and vehicle registration to the Office of University Police in Brent Hall. Student parking decals from the spring semester are valid until the summer sessions are completed. Students who need to register their cars may do so using the EagleLink portal. There is no fee for summer vehicle registration. (These regulations do not apply at CGPS.)

Parking: Students should not park vehicles in areas designated for faculty/staff parking or on the residential streets in the vicinity of the University. Illegally parked cars will be ticketed. For more information, see the Parking Regulation booklet. During the summer sessions, students may park in any student space on campus.

Multicultural Center: Multicultural Student Affairs (and the James Farmer Multicultural Center) strives to facilitate students' learning and personal development, including that of under-represented groups, by increasing students' awareness and knowledge of diversity issues that frame both

the individual and the community. The Center is located in the Woodard Campus Center.

Transcript Services: Students requiring an official transcript to be sent to another institution or agency at the end of the summer session must complete a transcript request in the Office of the Registrar, George Washington Hall, room 215, and pay the \$5.00 fee required for each official copy. Transcripts displaying summer grades will be mailed within two weeks of the completion of the summer session.

Services for Students with Disabilities: The Office of Disability Services coordinates reasonable and appropriate accommodations for qualified students with disabilities. These accommodations may include, but are not limited to,

extended time on tests, note-taking assistance, sign language interpreters, enlarged print materials, permission to tape record lectures, and distraction-reduced testing sites.

In order to receive services, students must provide appropriate professional documentation of a substantially limiting disability and discuss appropriate accommodations with the Director of Disability Services. Documentation guidelines for specific disabilities may be found on the Disability Services website at www.umw.edu/disability or by requesting it from the office at (540) 654-1266. The Director verifies the disability, assists in arranging reasonable accommodations, and acts as a liaison between students, faculty, and administration on issues relating to services or accommodations.

ACADEMIC POLICIES

All academic regulations are in effect during the summer session. Students taking courses at the College of Graduate and Professional Studies (Stafford campus) should consult the academic policies for that campus found at www.umw.edu/publications/catalog_gp_0708/academic_rules_regulation/default.php.

Students taking courses at the College of Arts and Sciences (Fredericksburg campus) should review them in the Dictionary of Academic Regulations available from the Office of Academic Services, George Washington Hall, room 203 or online at www.umw.edu/publications/dictionary_ar_fburlg.

Below are specific policies, procedures, and regulations that apply generally to both campuses.

Auditing: Auditing (sitting in on a course for no credit) is allowed by written permission of the instructor in courses in which space is available. The fee to audit is \$30 per credit hour.

Course cancellations: Classes shown in the Schedule of Courses will be taught except for when unforeseeable circumstances arrive. In the unlikely event a course is cancelled, the student will be given the option of enrolling in another course or receiving a full refund.

Course load maximums: During the summer session, students may take a maximum of 14 academic credits, plus two credits of physical education. The maximum allowable course load in one five-week session is eight credits.

Dropping or withdrawing from a course: Discontinuing attendance in a course does not constitute dropping the course. A course is not officially dropped unless the student has dropped the course online or completed the appropriate form in the Office of the Registrar, George Washington Hall, room 215, or at CGPS. Consult the calendars published in this document for deadlines.

Incomplete grades: An incomplete grade is ONLY granted when the course work cannot be completed due to extensive illness or serious emergency in the final days of the term. Students taking courses on the Fredericksburg campus must contact the Associate Dean for Academic Services to make arrangements for an incomplete. Students taking courses on the Stafford campus should contact the Office of Advising Services. These offices, in conjunction with the instructor, will approve or disapprove the request for the incomplete. If approved, the course work for the incomplete must be finished and the grade change submitted to the Office of the Registrar by the instructor no later than the "Last Day to Withdraw from a Course" during the fall term.

Instructor-initiated drops: An instructor may drop a student from a class roster if the student fails to come to the first meeting of any class. Students who will miss the first class meeting for legitimate reasons should contact the instructor in advance and make the necessary arrangements for keeping up with material that will be missed.

Pass/Fail: Students may take only one course during the entire summer session on a pass/fail basis. A grade of "PA" (pass) does not have an effect on the grade point average; however, a grade of "FA" (fail) counts the same as an "F" in a graded course and will lower the grade-point average. Pass/fail grades are not the same as "S/U" grades (satisfactory, unsatisfactory) that are used to evaluate physical education courses. Courses taken pass/fail do not fulfill major or general education requirements.

Refunds: Refunds for courses that are dropped are granted according to the refund schedule published in this document.

Repeating a Course: Students who have received a grade of "C-" or lower may repeat that course if they have not already received credit for a higher-level course for which the repeated course is a prerequisite. Repeated courses must be taken for graded credit. No more than two courses may be repeated during the entire summer session.

A degree-seeking UMW student must complete the general education credits/courses as required by the degree program in which the student is enrolled. General education requirements may be completed by UMW coursework or by approved equivalent transfer coursework, as defined by the University's transfer credit policies. *No General Education coursework may be completed on a pass/fail basis.* **Please note** -- beginning fall 2008, new BA/BS general education requirements will take effect. The new requirements are summarized at: www.jtmorello.org/gened. BA/BS students intending to graduate at the end of the summer 2008 term are governed by the general education requirements listed below.

BA/BS General Education Requirements (for students who matriculated fall 1997 – spring 2008)

To count for General Education purposes (Goals 1-8 and Across-the-Curriculum), a course MUST be designated as a General Education course in the official Schedule of Courses for the semester it is taken. Courses tentatively scheduled for the 2008 summer session that will meet BA/BS general education requirements are listed below. This list is subject to change – check the online course schedule for the most current information and to see when the course will be offered.

GOALS 1-8 REQUIREMENTS:

GOAL 1: The ability to write logically, clearly, and precisely. (3 credits)

GOAL 2: An understanding of mathematical thoughts and the ability to conceptualize and apply mathematical logic to problem-solving. (6 credits, 3 of which must be a MATH course). *MATH 110, 115, 121, 122, 200, PHIL 151*

GOAL 3: An appreciation of major contributions of science to an understanding of the natural world and to the possible solution to contemporary problems; the application of laboratory science methods to the acquisition of knowledge through a two-semester vertically-building sequence of laboratory courses in the same discipline. (8 credits). *BIOL 121-122, CHEM 111-112, GEOL 111-112, PHYS 101-102*

GOAL 4: An understanding of human culture as expressed in art and literature. (6 credits with one course in arts and one in literature). *Arts: ARTH 114, 115, CLAS 110, ENGL 245, MUHL 151, 152*
Literature: CLAS 110, THEA 212

GOAL 5: An understanding of the intellectual foundations and development of western civilization. (6 credits) *CLAS 101, HIST 131, 132, PHIL 102, 201*

GOAL 6: An understanding of the forces shaping human behavior, social structures, institutions, and spatial relationships. (6 credits). *ANTH 101, BUAD 105, ECON 201, LING 101, PSYC 100, SOCG 100,*

GOAL 7: Intermediate-level competence in a foreign language. *FREN 102, 201, 202, LATN 101, 102, 201, 202, SPAN 102, 201, 202*

GOAL 8: Physical fitness through physical activity (2 courses, 2 credit minimum). *PHYD 110/310, 113/313*

ACROSS-THE-CURRICULUM REQUIREMENTS: These may be met by general education courses, electives, or courses in the major.

- **WRITING INTENSIVE (WI):** 4 courses required beyond the GOAL1 requirement. (Exception: Students

exempted from ENGL101 through SAT scores must complete five writing intensive courses.) WI courses in summer 2008: *BUAD 300, EDUC 420, ENGL 302A, 306F, 320, HIST 314, 380, PHYS 101, 102, SOCG 442, THEA 212*

- **GLOBAL AWARENESS (GA):** 2 courses required. GA courses in summer 2008: *ANTH 101, FREN 202, GEOG 101, MATH 110, MATH 115, PHIL/RELG 284, PHIL/RELG 318, RELG 101, 210, SPAN 202*

- **SPEAKING INTENSIVE (SI):** 2 courses required. SI courses in summer 2008: *EDUC 420, HIST 314, 380, LING 202, 305, SOCG 304, SPAN 318, SPCH 205, 206*

- **RACE AND GENDER INTENSIVE (RA):** 1 course required. RG courses in summer 2008: *ANTH 302, ENGL 351, GEOG 304, HIST 132, 314, 380, LING 305, MATH 200, MUHL 368, PHIL 102, SOCG 100, 315, THEA 212*

- **ENVIRONMENTAL AWARENESS (EA):** 1 course required. EA courses in summer 2008: *BIOL 122, EESC 110, GEOL 112, MATH 115*

BLS General Education Requirements. See pages 47-48 of the 2007-2008 *Academic Catalog* (College of Arts and Sciences), or go to www.umw.edu/publications/catalog_cas_mwc/academic_programs

WI and SI courses listed above will meet the BLS WI and SI requirements. GA and RA courses listed above will meet the BLS cultural difference requirement. For assistance in selecting courses to meet BLS general education area requirements (natural science and mathematics, literature, humanities, social sciences, and western civilization), students should consult www.umw.edu/cas/bls/requirements/academic/general_education_requirement/default.php.

BPS General Education Requirements. See pages 49-51 of the 2007-2008 *College of Graduate and Professional Studies Academic Catalog*, or go to www.umw.edu/publications/catalog_gp_0708/academic_programs/bachelor_professional_stud.php.

Upper-level BPS general education courses scheduled for summer 2008: *BPST 311, 312, 316*
Writing Intensive and Speaking Intensive courses scheduled: *BPST 311, 312, 314*

Online course lists and registration instructions

1. Online registration for summer session will be available beginning March 10, 2008, for continuing UMW degree-seeking students. Detailed instructions for using the online registration system are available at www.umw.edu/registrar/course_schedules_registrat/online_registration_in_ban/default.php.
2. Advisors will not assign Registration Permission Numbers for summer session registration, although students are strongly encouraged to consult with their advisors about courses they plan to take in the summer. Please note: **M.Ed. students at CGPS must meet with their faculty advisors and are required to get a RPN from the advisors before they may register.**
3. Registration appointment times are not assigned for summer session registration. Students may go online to register at any time starting on March 10 until registration closes.
4. THE SCHEDULE OF SUMMER SESSION COURSES is available at www.umw.edu/registrar/course_schedules_registrat.

This schedule is dynamic and is updated as soon as any course changes occur.

Select the option for "Schedule of Courses," term summer 2008, and then the College where you wish to take classes to see a listing of all courses. Select the option for "Open Courses" (with the same term and college) to see a list of courses in which spaces are available.
5. Registration for courses requiring special permission of any kind (to take an overload, to take a course out of sequence, etc.) must be done in person at the Office of the Registrar or the Office of Advising Services at CGPS. Necessary forms, signed by all required parties, must be presented at the time of registration.
6. Registration for the fall 2008 semester overlaps part of the summer session registration period. Students will be able to register for fall 2008 during the assigned appointment times only and a Registration Permission Number (assigned by the advisor) will be required. (For CGPS students, only the M.Ed. program requires these numbers for registration.)
7. Prior to registering, students should check to see that there are no **holds** on a record. Students may see if there are any holds by selecting the "View Holds" option from the student menu in Banner. Holds will prevent students from registering online for the summer session, just as they do during online registration for the fall and spring semesters. Contact the appropriate office about a hold to resolve the problem and have the hold released. Once the hold is released, a student will be able to register.
8. When registering online or making schedule changes, STUDENTS SHOULD PRINT A COPY OF THEIR SCHEDULES.
9. NOTE: Once students have registered for summer classes, they will not be able to drop their last summer course without the assistance of a staff member in the Office of the Registrar.

UNIVERSITY BOOKSTORE SUMMER HOURS

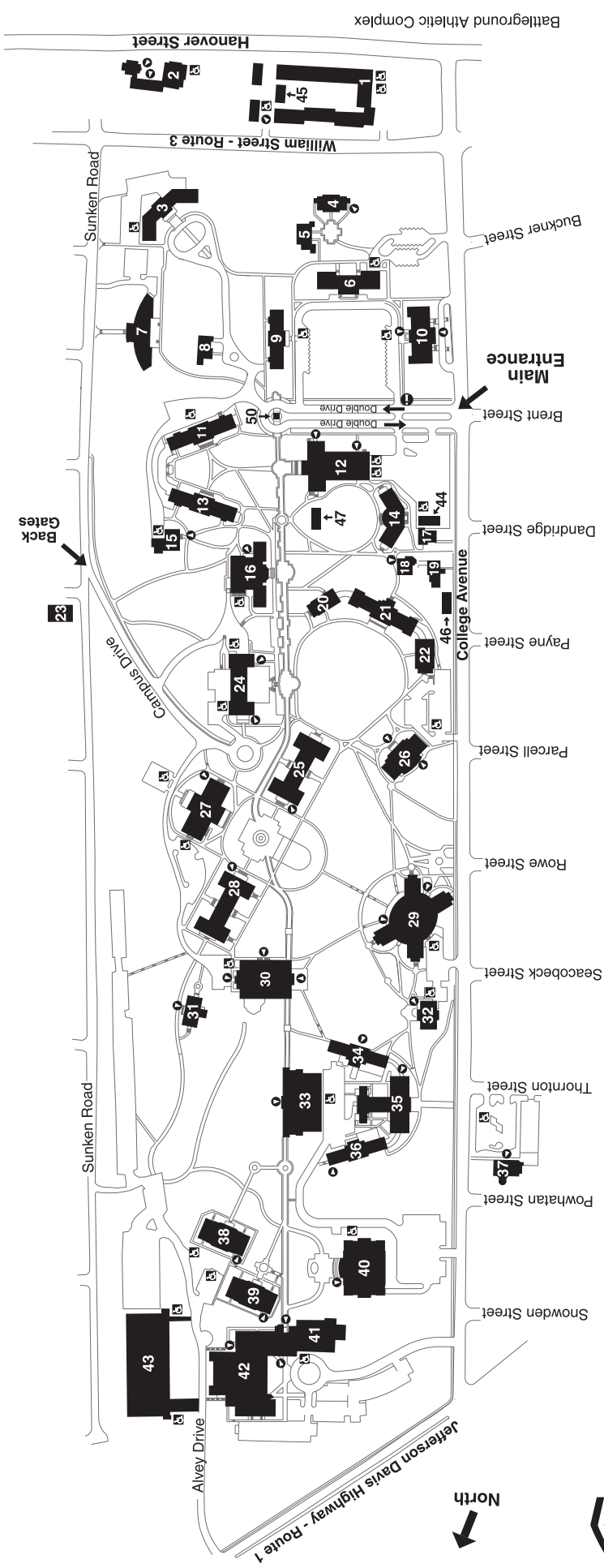
SUMMER RUSH HOURS

Monday, May 19 8 a.m. - 6 p.m.
Monday, June 23..... 8 a.m. - 6 p.m.

SUMMER BOOKSTORE HOURS

Monday – Thursday, 9 a.m. - 5 p.m.; Friday, 9 a.m. - 3 p.m.
Bookstore Offices: Monday – Friday, 8 a.m. – 5 p.m.

CAS students may order books online at www.umw.edu/bookstore (click on "textbooks").
CGPS students order books online at www.umw.edu/cgps/students.

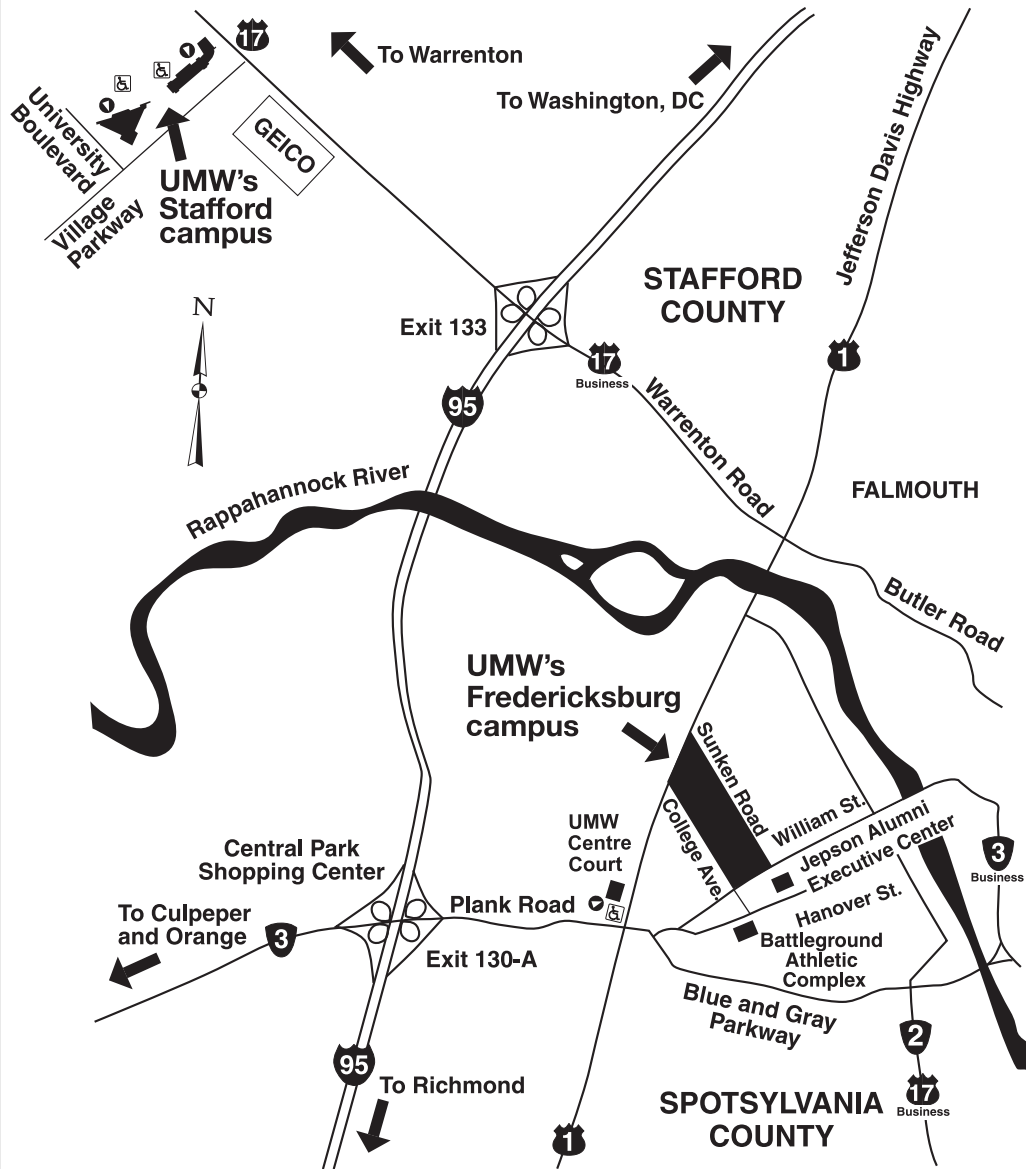


Fredericksburg campus

Alumni Executive Center, Jepson (2) Administration
 Alvey Hall (39) Residence
 Annex A (modular) (44) Administration
 Annex B (modular) (46) Administration
 Arrington Hall (38) Residence
 Ball Hall (21) Residence
 Brent House (8) Police
 Bushnell Hall (9) Residence
 Campus Center, Woodward (30) Student Center
 Centre Court Administration
 Chandler Hall (26) Academic
 Combs Hall (10) Academic
 Cornell House (23) Residence
 Custis Hall (22) Residence
 Dodd Auditorium (12) George Washington Hall
 duPont Hall (35) Academic, Administration
 Fairfax House (19) Human Resources
 Fitness Center (41)

Framar House (5) Residence
 George Washington Hall (12) Administration
 Great Hall (30) Woodward Campus Center
 Goolrick Hall (42) Gymnasium
 Hamlet House (17) Administration
 Heating Plant (37)
 Jefferson Hall (6) Residence
 Jepson Alumni Executive Center (2) Administration
 Jepson Science Center (40) Academic
 Klein Theatre (35) duPont Hall
 Lee Hall (24) Administration
 Library, Simpson (33) Academics
 Madison Hall (20) Residence
 Marshall Hall (3) Residence
 Marye House (15) Student Life
 Mason Hall (13) Residence
 Melchers Hall (34) Academic
 Mercer Hall (31) Health Center and Psychological

Services
 Monroe Hall (27) Academic
 Parking Deck (43)
 Pollard Hall (36) Academic
 Randolph Hall (11) Residence
 Ridderhof Martin Gallery (32) Art Gallery
 Russell Hall (7) Residence
 Seacobeck Hall (29) Student Activities, Dining
 Simpson Library (33) Academic
 South Hall (4) Residence
 Trinkle Hall (16) Academic, Administration, Admissions
 Tyler House (18) Administration
 UMW Apartments (1) Residence
 UMW Apartments Clubhouse (45) Administration
 Virginia Hall (25) Residence
 Westmoreland Hall (14) Residence
 Willard Hall (28) Residence
 Woodward Campus Center (30) Student Center



Directions to University of Mary Washington, Fredericksburg Campus

- Exit 130-A off I-95 Rt. 3 East to 6th traffic light
- Turn left onto Rt. 3 Bus./William Street, keep left
- Turn left onto College Avenue at 1st light
- Turn right at University entrance at 1st light
- Visitor Parking is available along College Avenue, Double Drive inbound, and behind George Washington Hall

University of Mary Washington

Phone: (540) 654-1000

Website: www.umw.edu

Directions to University of Mary Washington, Stafford Campus, College of Graduate and Professional Studies

From Interstate 95:

- Exit 133, U.S. 17 North
- Travel about 3 miles north on U.S. 17
- Turn left onto Village Parkway at traffic light
- Turn right onto University Boulevard

From Warrenton:

- From U.S. 29, travel about 30 miles on U.S. 17 South
- Turn right at traffic light onto Village Parkway
- Turn right onto University Boulevard

College of Graduate and Professional Studies

Phone: (540) 286-8000

Website: www.umw.edu/cgps



Handicapped Parking



Handicapped Entrance

Battleground Athletic Complex

Directions to University of Mary Washington Battleground Athletic Complex

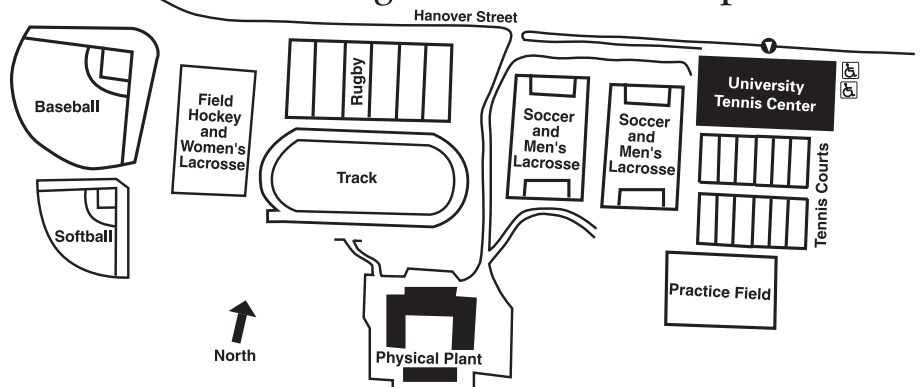
- Follow the above directions to the Fredericksburg campus except turn right onto College Avenue at first light on Rt. 3 Bus./William St.
- Turn right onto Hanover Street after one block
- The Battleground Athletic Complex entrance is on the left



Handicapped Parking



Handicapped Entrance





SUMMER SESSION, 2008 REGISTRATION AND FEES

NAME _____ DATE _____

SUMMER MAILING ADDRESS _____

DAYTIME TELEPHONE NO. _____ EVENING TELEPHONE NO. _____

EMAIL ADDRESS _____ @ _____

UMW DEGREE PROGRAM: ☐ BA/BS ☐ BLS ☐ BPS ☐ MS in ED ☐ MED ☐ MBA ☐ MSMIS ☐ NON DEGREE STUDENT

SECTION I: COURSE REGISTRATION INFORMATION

Write the complete course reference number in the space below. Be sure to include the 3 letter discipline code, the 5 digit CRN number, any suffixes that are shown (either 1 or 2 letters), and the 2 digit section number.

TERM	CRN#	DISC	CRS. NO.	SUFF	SECT	COURSE TITLE	NO. CRDTS	GRADE TYPE		Rep. Course
								A/F	P/F S/U	
MAY/JUNE TERM										
JUNE/JULY TERM										
10-week, 7-week, or Special Time/Location										

TOTAL CREDITS

SECTION II: TUITION AND FEES

Use the costs listed below to calculate tuition and fee charges for summer, 2007. Write amounts in the column to the right.

Processing Fee:	\$25.00	Graduate	
Tuition and Fees:			
Virginia Resident:	\$228 x _____ (total # of credits)	\$292 x _____ (total # of credits)	
Non-Virginia Resident:	\$664 x _____ (total # of credits)	\$664 x _____ (total # of credits)	
Housing Fees:			
Double Occupancy Room:	\$665 x _____ (number of terms attending)		
Single Occupancy Room:	\$808 x _____ (number of terms attending)		
Meals:			
Residential Students: (Mandatory Fee)	\$265 x _____ (number of terms attending)		
(For commuting students, this fee is optional)			
GRAND TOTAL			

SUBTOTAL

SECTION III: METHOD OF PAYMENT

UMW DEGREE PROGRAM STUDENTS will be billed. For ALL NON DEGREE STUDENTS, payment must accompany registration form for processing. Please make checks payable to University of Mary Washington. Do not send cash through the mail.

Signature: _____

Date _____

A maximum of 14 credits, plus two credits in physical education may be taken during the summer session. Further, only one course may be taken on a pass/fail basis over the entire summer.

Overload Authorization: _____

Academic Services _____

ELIGIBILITY RULES FOR REPEATING A COURSE:

To repeat a course, the original grade must be less than a "C."

No course can be repeated more than once.

No more than 2 courses can be repeated in a single semester.

Office Use Only

Quick Flow

ID# _____

Attended _____

VA/NVA _____

Hold _____

Receipt # _____



BIOGRAPHIC and DEMOGRAPHIC INFORMATION SUMMER SESSION YEAR _____

NAME _____ SSN _____

Last First Middle

ADDRESS INFORMATION:

CURRENT MAILING ADDRESS: _____

BILLING ADDRESS:

NOTE: This is the person to whom additional charges should be billed _____

SUMMER MAILING ADDRESS: _____

DAYTIME PHONE _____ EVENING PHONE _____

DATE OF BIRTH _____ (mo/day/yr) PLACE OF BIRTH _____ SEX ☐ M ☐ F

DEMOGRAPHIC INFORMATION:

NOTE: This information in the demographic section is optional. Answers to these questions will not be used in a discriminatory manner. Your cooperation is appreciated.

_____ American Indian or Alaskan Native _____ Black/African-American _____ White (*non-Hispanic*)

_____ Asian or Pacific Islander _____ Hispanic _____ Multi-racial

DOMICILE: Do you wish to claim tuition rates based on Virginia Domicile? ☐ Yes ☐ No
If yes, in which Virginia county or city are you a resident? _____

You must complete the *Virginia In-state Tuition Form* and submit it with this form.

RESIDENCE HALL: Do you intend to live in a UMW residence hall this summer? ☐ Yes ☐ No
If yes, please complete the *Housing Application* and submit it with this form.

ACADEMIC INFORMATION:

Have you attended the University of Mary Washington before? ☐ Yes ☐ No
If yes, please list dates of attendance: _____

Have you been accepted as a degree-seeking student at Mary Washington for the fall semester? ☐ Yes ☐ No

Have you attended another institution during the past calendar year? ☐ Yes ☐ No
If yes, do you attest that you have earned at least a 2.0 grade point average and that you are/were in good academic standing? ☐ Yes ☐ No

Name of Institution and Dates of Attendance _____

Please read and sign the Honor Pledge, Arrangements Agreement, and Citizenship Statement on the right side of this form. Also, you will need to complete a transcript request in the Office of the Registrar to have your transcript sent to your home institution at the conclusion of the summer session.

Please read the UMW Education Records policy at www.umw.edu/registrar/ferpa_policies_procedures/ferpa_educational_records2.php

HONOR PLEDGE:

Your registration as a student at the University of Mary Washington is not complete without your signature affixed to the Honor Pledge below. The Honor Pledge applies to every student enrolled at the University. Every student is required to sign the Honor Pledge as part of the application process.

I, as a student at the University of Mary Washington, do hereby accept the Honor System. I have read the Honor Constitution, understand it, and agree to abide by its provisions. Accordingly, I resolve to refrain from giving or receiving academic material in a manner not authorized by the instructor, from illegally appropriating the property of others, and from deliberately falsifying facts. I acknowledge that, in support of the Honor System, it is my responsibility to report any violations of the Honor Code of which I am aware, and that it is my duty to participate as an honor trial juror if called upon to serve, unless officially excused. I realize that, in the event of a violation of the Honor Code, a plea of ignorance will not be acceptable, and that such a violation could result in my permanent dismissal from the University. I further pledge that I shall endeavor at all times to create a spirit of honor, both by upholding the Honor System myself and helping others to do so.

Student Signature _____

Academic and Financial Arrangements Agreement:

I understand that this registration is subject to all terms and conditions, financial and otherwise, set forth in the current Academic Catalog and other official documents. Further, I accept all terms and conditions, financial and otherwise, which are in effect during the entire period of my enrollment at the University. I agree that, in the event of default of payment in any form, I am responsible for penalties as published by the university and for all reasonable administrative costs, collection fees, or attorney's fees incurred in the collection of whatever funds are due.

Student signature (or parent/guardian if student is younger than age 18 at the time of registration) _____

Citizenship: Country of citizenship _____

If not a United States Citizen, please indicate

☐ Permanent Resident; ☐ VISA holder;

If VISA holder, indicate type _____



Office of the Registrar
1301 College Avenue
Fredericksburg, Virginia 22401-5300

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