

2025-2026 Assessment Calendar

Summer '25	
7/1	Administrative and Academic Assessment Report Templates for 24-25 available
8/15	Administrative Supervisors approve Report Templates
	OIAE reviews completed templates
	General Education: IAE completes and emails General Education Plan for 25-26 AY
Fall '25	
9/1	Academic, General Education: Academic departments meet, review upcoming discipline and gen ed assessment
	General Education: Chairs and OA coordinate General Education Assessment for fall 25
	Administrative: Coordinators meet with unit / supervisors as needed to discuss review mission, goals, and upcoming assessment plan
9/1-9/15	General Education: Instructors of assessed courses to meet to discuss assignments, rubrics
9/15	Academic OA: OPTIONAL updated changes to assessment mission, goals due
	Administrative OA: OPTIONAL updated changes to assessment mission, goals
9/25	Meetings for NEW OA coordinators – introduction/refresher courses
10/1	Individual meetings with IAE as desired
	Administrative: all OA templates AY24-25 FINAL in Canvas
	Academic: all OA templates for AY24-25 FINAL in Canvas
	Academic: Chairs approve Report Templates
10/1-11/1	Workshops for Administrative and Academic OA coordinators as needed
11/15	General Education: Instructors of assessed courses to meet as desired to discuss evaluation
12/1	Administrative, Academic OA: Read through plans for spring; if fall data was gathered, add to template
12/10	General Education: Data from all assessed courses due to IAE
Spring '26	
1/10	General Education: IAE updates list of assessed courses for spring 26
	Administrative, Academic OA: Coordinate data gathering and other assessment activities for spring
1/15	General Education: Chairs and OA coordinate course assessment for spring
1/15-1/31	General Education: Instructors of assessed courses to meet to discuss assignments, rubrics
2/1-3/1	Workshops for Administrative and Academic OA coordinators as needed
4/15	General Education: Instructors of assessed courses to meet as desired to discuss evaluation
5/1	Academic and Administrative OA: Finalize spring data for assessment; begin writing report
	General Education: Data from all assessed courses due to IAE
Summer '26	
6/1-8/1	General Education: Reviews of data completed by IAE
7/1	Administrative Assessment Report Templates for 25-26 can begin
8/15	Administrative Supervisors approve Report Templates
	OIAE reviews completed templates
	General Education: IAE completes and emails General Education Plan for 26-27 AY
important deadlines in bold	