**UNIVERSITY OF MARY WASHINGTON -- NEW COURSE PROPOSAL**

Electronically submit this completed form with attachments in one file to the Chair of the College Curriculum Committee.

<table>
<thead>
<tr>
<th>COLLEGE (check one):</th>
<th>Arts and Sciences</th>
<th>X Business</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposal Submitted By: Kelli Slunt</td>
<td>Date Prepared: November 11, 2014</td>
<td></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Course Title:</th>
<th>Honors Research Methods</th>
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</thead>
<tbody>
<tr>
<td>Department/discipline and course number*:</td>
<td>HONR 300</td>
</tr>
</tbody>
</table>

*This course number must be approved by the Office of the Registrar before the proposal is submitted.

<table>
<thead>
<tr>
<th>Number of credits proposed:</th>
<th>Variable 3-4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prerequisites:</td>
<td>Honors Program Committee permission</td>
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</table>

| Will this be a new, repeatable “special topics” course? (Do you want students to be able to take this new course more than once if the topic changes?) | NO | X | YES |

<table>
<thead>
<tr>
<th>Date of first offering of this new course:</th>
<th>FALL SEMESTER, year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2015</td>
<td></td>
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<table>
<thead>
<tr>
<th>Proposed frequency of offering of the course:</th>
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<tbody>
<tr>
<td>Each semester</td>
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</table>

<table>
<thead>
<tr>
<th>List the faculty who will likely teach the course:</th>
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</thead>
<tbody>
<tr>
<td>Any UMW faculty member</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Are ANY new resources required?</th>
<th>NO</th>
<th>X</th>
<th>YES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document in attached impact statement</td>
<td></td>
<td></td>
<td></td>
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</tbody>
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<table>
<thead>
<tr>
<th>This new course will be (check all that apply):</th>
<th>a course that could fulfill the research methodology requirement in the honors program</th>
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</thead>
<tbody>
<tr>
<td>Required in the major</td>
<td></td>
</tr>
<tr>
<td>Elective in the major</td>
<td></td>
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</tbody>
</table>

**AFTER the new course is approved, a separate proposal must be sent to the General Education Committee.**

**Catalog Description:**

Honors Research Methods – course for students fulfilling the research methods requirement through a study-abroad, off-campus, or independent study experience. Must be pre-approved by the honors program committee.

<table>
<thead>
<tr>
<th>COURSE HISTORY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Was this course taught previously as a topics or experimental course?</td>
</tr>
<tr>
<td>Course Number and Title of Previous Course</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

**CHECK HERE if the proposed course is to be equated with the earlier topics or experimental offerings. This means that students who took the earlier “topics” course will only be able to take the new course if they made a C- grade or lower in the earlier course.

**NOTE:** If the proposed course has not been previously offered as a topics or experimental course, explain in the attached rationale statement why the course should be adopted even though it has not been tried out.

**REQUIRED ATTACHMENTS:**

1. **Rationale Statement** (Why is this course needed? What purposes will it serve?)
2. **Impact Statement** (Provide details about the Library, space, budget, and technology impacts created by adding this new course. Include supporting statements from the Library, IT Department, etc. as needed.)
3. **Sample Syllabus**

Department Chair Approval: Kelli Slunt Date: 11/11/14

CCC Chair Approval: Date:

UCC Chair Approval: Date:

New Course Proposal Cover Sheet (July 2013)
Rationale Statement (Why is this course needed? What purposes will it serve?)

One of the requirements of the honors program is a research methodology course. Each Honors Program student is required to complete a capstone Honors Course or Research/Creativity Project prior to graduation. In advance of the project, the students must complete a project/research methodology course that prepares them for undertaking a scholarly project. The following courses have been approved to meet the following requirement:

AMST 201 – Introduction to American Studies  
BIOL 260 – The Research Process  
BIOL 481 - Readings in the Biological Sciences  
BUAD 259 - Business/Quantitative Methods  
CHEM 491 – Independent Study in Chemistry (Honors) or Readings  
ECON 300 – Introduction to Economic Analysis  
ENGL 295 - Methods of Advanced Literary Studies  
HISP 461 – Laboratory in Building in Forensics  
HISP 462 – Laboratory Methods in Archaeology  
HISP 463 – Museum Design and Interpretation  
HISP 469 – Lab in Preservation Planning  
HIST 298 – History Practicum  
MATH 491 – Directed Study  
PSCI 391 – Research and Writing  
PSYC 362 – Research Methods for Psychology  
URES 197 – Readings in Chemistry  
SOCG 364 – Methods of Social Research

HONR 300, Honors Research Methods, is proposed for honors students participating in study-abroad, off-campus research experiences, or independent study methodology course that include a research methods course or experience as HONR 300 in order to fulfill the research methodology experience. Honors students who are not in disciplines that offer methodology courses within their discipline may utilize 491, 492, or HONR 300 courses to meet the research methodology requirement. These experiences would need to be approved by the Honors Program Committee using the form attached to this proposal.

Impact Statement (Provide details about the Library, space, budget, and technology impacts created by adding this new course. Include supporting statements from the Library, IT Department, etc. as needed.)

The Honors Program is not anticipating impacts on the Library, space, budget, and technology. As most of the students enrolling in HONR 300 will do so for off-campus experiences, the impact on UMW should be minimal. If students choose to work independently with a faculty member of the research methods study, the impact would be the same as 491 or 492 courses.
Honors Program Course Proposal Form
Research/Methodology Course Proposal – Individual Student Experience
(HONR 300)

Each Honors Program student is required to complete a capstone Honors Course or Research/Creativity Project prior to graduation. In advance of the project, the students must complete a project/research methodology course that prepares them for undertaking a scholarly project. Please complete the following form to gain approval for an individualized experience that fulfills the requirements of the project/research methodology course.

Student’s Name: ____________________________________________

College, Department, discipline: ____________________________

If appropriate, course number and title at institution other than UMW: _________________________

If no official course involved fulfillment of the objectives, indicate a title for the experience:

Student’s signature: ____________________________ Date: __________

Department Chair’s Name: ____________________________________________

Department Chair’s signature: ____________________________ Date: __________

Semester course/experience occurred or will occur: _________________

List of faculty supervisor or instructor of the course: ____________________________

REQUIRED ATTACHMENTS:
1. Rationale statement - How does this course or experience fulfill the following outcomes:

Upon completion of the Project/Research Methodology Seminar Course, students will be able to:
• examine various methodologies for conducting research appropriate to a discipline
• critique and synthesize scholarly literature to document research problems and solutions
• analyze the elements of an effective problem thesis
• analyze and critique the elements of research articles
• examine methods of collecting, analyzing and organizing data
• articulate a quality research proposal

2. Sample Syllabus or Supporting Documentation with Course Outcomes Clearly Articulated.
Example of an approved off-campus research methods experience:

College, Department, discipline: University of Zurich, Department of Linguistics

If appropriate, course number and title: 3251 Study and Research Skills

Student Rationale:

This semester, I am taking “Research and Study Skills,” a course in the Department of Linguistics at the University of Zurich. It is concerned primarily with how to conduct effective scientific research and write a convincing and well-balanced research paper in the field of linguistics.

From the course description, list of lessons, and my experience, I have deduced that this course satisfies all the requirements of the Honors Program’s Research Methodology course. For example, the course will enable me to examine various methodologies for conducting research in linguistics. Within the first class, I already received information about linguistics databases and other places for obtaining credible sources for research. We also examined the elements of an effective linguistics research paper, including how to organize a lot of data effectively. We should be spending more time on how to organize, collect, and analyze data.

An important component of the class is critiquing and evaluating scholarly literature in the field of linguistics. For example, this week we were asked to read a lengthy research article and then evaluate its strengths and weaknesses, such as how the organizational structure contributed to the paper, whether arguments progressed logically, areas for improvement, and to what extent the initial research question was answered. During the class, we will further evaluate an article’s “initial research question” and thesis and critique other elements as well.

A key listed course objective is to study the writing of scientific texts, which should include how to form and articulate a high quality research proposal. After learning how to obtain relevant information, construct convincing arguments, organize the paper logically, and cite it correctly, I would then have the skill set necessary to write a research proposal and follow it through with an effective research paper.

Please note that the course, including its course description, is in German. Therefore, I am attaching both the original version of the course description in addition to my own translation. Thank you for your time and consideration.

Course Description Translation

Academic success is not obtained by just learning about the contents of one's discipline, but also requires a certain set of skills. "Research and study skills" concerns itself with this requirement and will provide a good foundation in effective studying and research. The skills obtained are especially relevant to the field of linguistics. The course plan is divided into four sections. First we will learn about scientific methods.
Then we will study the researching and writing of scientific texts. We will then learn about aspects of digital texts relevant to linguistics, including file formatting, writing, and coding. The final portion concerns itself with other useful technologies such as databases, publications, and annotation software. Great value is placed on the successful completion of written exercises.

**Lehrveranstaltung: 103 Study and research skills**

**In der Merkliste:**

**Lehrveranstaltungsnummer:** 3251  
**Lehrveranstaltungskürzel:** 270103.0  
**Kategorie:** Übung  
**Durchführungstermine:** Di 08:15-09:45  
**Dozierende:** Robert Schikowski  
**Raum:** KO2-F-172  
**Auditoren zugelassen:** nein  
**Lehrveranstaltungssprache:** Deutsch  
