**UNIVERSITY OF MARY WASHINGTON -- NEW COURSE PROPOSAL**

Electronically submit this completed form with PDF attachments to the Chair of the College Curriculum Committee.

<table>
<thead>
<tr>
<th>COLLEGE (check one):</th>
<th>Arts and Sciences</th>
<th>X Business</th>
<th>Education</th>
</tr>
</thead>
</table>

Proposal Submitted By: Honors Program/Kelli Slunt

Date Prepared: September 20, 2013

Course Title: Honors Leadership

Department/discipline and course number*: HONR002

*This course number must be approved by the Office of the Registrar before the proposal is submitted.

<table>
<thead>
<tr>
<th>Number of credits proposed:</th>
<th>0</th>
<th>Prerequisites:</th>
<th>Member of Honors Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will this be a new, repeatable “special topics” course? (Do you want students to be able to take this new course more than once if the topic changes?)</td>
<td>NO</td>
<td>X</td>
<td>YES</td>
</tr>
</tbody>
</table>

Date of first offering of this new course: FALL SEMESTER, year

Proposed frequency of offering of the course: each semester

List the faculty who will likely teach the course: any faculty/likely Honors Program Director

Are ANY new resources required? NO | X | YES | Document in attached impact statement

This new course will be (check all that apply):

- Required in the major
- General Elective
- Elective in the major
- General Education**

**AFTER the new course is approved, a separate proposal must be sent to the General Education Committee.

Catalog Description: The purpose of the leadership component of the honors program is to provide students the opportunity to develop leadership skills and to help promote/support the honors program.

<table>
<thead>
<tr>
<th>COURSE HISTORY</th>
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</thead>
</table>
Was this course taught previously as a topics or experimental course? YES | NO | X

<table>
<thead>
<tr>
<th>Course Number and Title of Previous Course</th>
<th>Semester Offered</th>
<th>Enrollment</th>
</tr>
</thead>
</table>

CHECK HERE if the proposed course is to be equated with the earlier topics or experimental offerings. This means that students who took the earlier “topics” course will only be able to take the new course if they made a C- grade or lower in the earlier course.

NOTE: If the proposed course has not been previously offered as a topics or experimental course, explain in the attached rationale statement why the course should be adopted even though it has not been tried out.

**REQUIRED ATTACHMENTS:**

1. Rationale Statement (Why is this course needed? What purposes will it serve?)
2. Impact Statement (Provide details about the Library, space, budget, and technology impacts created by adding this new course. Include supporting statements from the Library, IT Department, etc. as needed.)
3. Sample Syllabus

Department Chair Approval: ____________________ Date: ____________

CCC Chair Approval: ____________________ Date: ____________

UCC Chair Approval: ____________________ Date: ____________
**Rationale Statement** (Why is this course needed? What purposes will it serve?)

The University Faculty Council (UFC) approved the general curriculum for the honors program on September 9, 2011. One of the features of the Honors Program is to create a community of learners and develop life-long learners and promote good citizenship and ethics. The purpose of these requirements is to expose students to opportunities to develop leadership skills, to assist fellow students/community members, and to promote/support the honors program.

Each honors scholar is required to serve the university in a leadership capacity – examples of these activities would include (but not exclusively)

- assist admissions to recruit potential honors students through events such as participation in tours, showcase, special events (students must participate in at least three events – preferably in the fourth year of the program)
- serve in a leadership role for a university group or club (Student Government Association, Honor Council, etc.) for at least one semester
- serve as a coordinator of service learning reflection sessions or as a coordinator for service learning projects (must have completed HONR201 prior to serving in this role)

All Honors scholars are required to complete the leadership requirement prior to graduation, during the third or fourth years of the program. Even though the course is for zero credits, in order to graduate with the distinction of university honors, students must complete this requirement. The course will be graded on S/U scale (satisfactory completion of the service project will result in a grade of S). The Director of the Honors Program will keep track of the completion of these requirements (students will report to the program director). At the conclusion of the semester in which the requirements are completed, the director will report to the registrar which honors students successfully completed these requirements. The main reason for using a zero credit course is to provide an easy way to account for completion of the honors program requirements in a degree audit.

**Impact Statement** (Provide details about the Library, space, budget, and technology impacts created by adding this new course. Include supporting statements from the Library, IT Department, etc. as needed.)

Students will utilize the program OrgSync to record leadership activities during the semester or academic year in which they select to complete the leadership requirement. The University currently has a license for this program and it is currently provided to the Honors Program through Student Affairs. As long as this program remains available, no additional technology needs are required. If this program is no longer available, alternative technology resources will be identified.

The Honors Program director and/or administrative assistant will be required to monitor the OrgSync records and report to the registrar the students who fulfill the leadership requirements.
Sample Syllabus

attached
Honors Program Leadership       HONR 002

Course Description

One of the features of the Honors Program is to create a community of learners and develop life-long learners and promote good citizenship and ethics. The purpose of these requirements is to expose students to opportunities to develop leadership skills, to assist fellow students/community members, and to promote/support the honors program.

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- serve as a coordinator of service learning reflection sessions or as a coordinator for service learning projects (must have completed HONR201 prior to serving in this role)

Expectations: All Honors scholars are required to complete the leadership requirement prior to graduation, during the third or fourth years of the program. The program is designed such that students would complete these requirements some time during the third or fourth years of the program. Even though the course is for zero credits, in order to graduate with the distinction of honors college graduate, students must complete this requirement. The course will be graded on S/U scale (satisfactory completion of the service project will result in a grade of S). The Director of the Honors Program will keep track of the completion of these requirements (students will report to the program director). Once it is determined that the requirement was met, the student’s name will be sent to the Director of the Honors Program, who will report to the registrar’s office so that it can be noted in the student’s academic record.

Evaluation: As part of the assessment of the Honors Program, graduating students are required to submit a reflection essay and participate in exit interviews about their participation in co-curricular activities including the leadership activity completed and the impact on learning and on opinions of service, citizenship, and ethics. An electronic copy of the essay must be submitted to the Director of the Honors Program no later than the conclusion of the final exam week of semester in which they are completing the leadership requirement. Any student failing to complete the reflective essay will not successfully complete the requirement of this course.

Time frame for Mentoring Requirement

By the end of the second week of the semester, the student should outline leadership activities (i.e. approximate dates for the activities, meeting dates, and a brief idea of what will happen in the event.) This plan will be posted on OrgSync.

By the end of the semester, log on OrgSync the three activities with brief description of the events, the time spent on the activity, and participation in the activity. In addition, a reflective essay about the experience must also be posted onto OrgSync.