UNIVERSITY OF MARY WASHINGTON – EXPEDITED COURSE CHANGE PROPOSAL
Submit this form electronically, beginning with the first required level of review (department or college level). Each level of review passes the form and any attachments to the next level when the action is approved.

Submitted by: Ken Machande Date Prepared: February 27, 2015

Department/Discipline(s) and Course Number(s): BUAD471

Course Title: Business Administration Seminars

Type of change (check all applicable):
Number* Title Credits xx Description xx Prerequisites ___ Deletion____ Cross list**

* This course number must be approved by the Office of the Registrar before the proposal is submitted.

**To cross list courses between departments/colleges, there should be two cover sheets submitted with the proposal – one by the chair of each department with signatures from the relevant College Curriculum Committee Chair.

Effective Date: FALL Semester, Year __Fall 2015________________________________________

Current Catalog Entry
Prerequisites: Business Administration major, permission of instructor, and permission of the Associate Dean for Faculty. Special topics of interest to staff and students are discussed in individual seminars which focus on specific areas within the various disciplines of Business Administration, e.g., Accounting Theory; Management; Legal; Social, and Ethical Issues; Marketing; Finance.

Proposed Catalog Entry
Prerequisites: Business Administration major, permission of instructor, and permission of the Associate Dean for Faculty. Special topics of interest to staff and students are discussed in individual seminars which focus on specific areas within the various disciplines of Business Administration.

JUSTIFICATION (including impact on majors, minors, concentrations, and general education courses within the University curriculum; attach additional pages if required)
Changing the course from a 3 credit course to a 1-3 credit course will provide the College and Professors wanting to teach a seminar flexibility in choosing academic topics.

TRANSITION PLAN (describe how will students who are in Catalogs where the course is required for a major be accommodated; attach additional pages if required)
None

Approvals
Department Chair_______ Ken Machande ___________________________ Date: February 27, 2015_____

College Curriculum Chair_______ Nichole Phillips ___________________________ Date: February 27, 2015

Expedited course changes are posted for a 10-class day comment period. If no comments are raised during that time, the proposal becomes final. All expedited proposals approved in this way will be noted on the UCC web site.

If comments are raised, the proposal may be reviewed by the UCC and then approved or it may be returned to the CCC for additional deliberation (as required).
Expedited Course Change Cover Sheet (July 2014)