

UNIVERSITY OF MARY WASHINGTON – PROGRAM CHANGE PROPOSAL

Electronically submit this completed form with attachments in one file to the Chair of the College Curriculum Committee.

COLLEGE (check one):	Arts and Sciences	<input checked="" type="checkbox"/>	Business		Education
Proposal Submitted By:	Gary Richards		Date Prepared: 25 September 2017		
Department /Program:	English, Linguistics, and Communication				

Note: for any program change entailing the addition any new courses, or revisions to existing courses, separate proposal for those course actions must also be submitted.

PROPOSAL TO CHANGE EXISTING PROGRAM (check no than one of the following)	
Revise requirements for existing major	
Revise requirements for a concentration within an existing major	
Revise requirements for an existing degree program	
Revise requirements for existing certificate program	
Revise requirements for existing minor	
Implementation Date: FALL semester, year:	

REQUIRED ATTACHMENTS FOR CHANGES TO EXISTING PROGRAMS:

1. **Rationale statement** (Why is this program change needed? What purposes will it serve?)
2. **Impact Statement** (Provide details about the Library, space, budget, technology, and impacts created by this program change. Supporting statements from the Library, IT Department, etc. evaluating the resource impact and feasibility of the program change are required.)
3. **Catalog Copy** (Provide the *existing* Catalog Description and the complete statement of the *proposed* new Catalog description that reflects the program changes)

PROPOSAL TO CREATE NEW PROGRAM NOT REQUIRING STATE ACTION (check no more that one of the following)	
New concentration within existing major	Name:
New minor	<input checked="" type="checkbox"/> Name: Minor in English Literature
New Major but NOT a new degree*	Name:
*Use ONLY for interdisciplinary majors that will be grouped as part of the "Special Majors/General Liberal Arts and Sciences" degree (CIP Code 24.0101) or reported as a BLS degree (CIP Code 24.0199)	
Implementation Date (semester and year):	

REQUIRED ATTACHMENTS FOR NEW PROGRAMS NOT REQUIRING STATE APPROVAL:

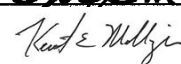
1. **Rationale statement** (Why is this additional program needed? What purposes will it serve?)
2. **Impact Statement** (Provide details about the Library, space, budget, technology, staffing and curricular impacts created by this program change. Supporting statements from the Library, IT Department, etc. evaluating the resource impact and feasibility of adding the new program are required.)
3. **Catalog Copy** (Provide the complete Catalog Description for the proposed new program)
4. Any change that impacts another Department must have a written statement (such as a copy of an email) from the Chair(s) agreeing to the change.

Department Chair Approval: 

Date: Oct. 31, 2017

CCC Chair Approval: 

Date: 11/09/2017

Dean Approval: 

Date: 11/9/17

UCC Chair Approval: 

Date: 11/16/17

*Provost Approval: _____

Date: _____

**Required only in cases of proposals for new concentrations, new minors, or new majors that do not involve a new degree*

I. Rationale

We propose to create a minor in English literature to address demand from students who do not have room to complete an English major yet still want their transcripts to reflect the focused study of English literature on an advanced level. Many non-majors already take ENGL 295: Methods of Advanced Literary Studies and/or advanced literature courses. The new minor will allow these students to broaden and deepen their knowledge while also providing them with a career credential.

II. Impact Statement

All courses in the proposed minor are already regularly offered as part of the major in English and the major in English with a Concentration in Creative Writing. Thus:

- No additional library or IT resources are required. The same books, databases, Learning Centers, and other support structures will serve both the existing majors and the new minor.
- No additional space is required. The same courses will continue to be taught in the same classrooms, and faculty offices will remain the same.
- No additional staffing will be required. The Department currently has fifteen professors regularly offering upper-level literature courses, most of whom also teach introductory methods (ENGL 295). Even if the new minor were to prove so popular that additional sections had to be added in future years, the current Department is capable of covering any expansion.
- There will be no impact on other departments or programs. Course offerings in English will be unchanged.

III. Catalog Copy

[insert after Creative Writing Concentration, before English Course Offerings (ENGL)]

Requirements for the Minor in English Literature

The minor in English literature offers the opportunity to study literature on an advanced level and to develop critical thinking, writing, and research skills alongside the enjoyment of literature. The minor requires eighteen (18) credits in English as follows: ENGL 295 and fifteen credits in literature on the 300- or 400-level, which must include at least: two courses in pre-1900 literature, at least one of which must be in pre-1800 literature; one 300-level course in post-1900 literature; and one course in literature of historically marginalized groups.

Note: for Banner purposes, the distribution requirements for the minor will be coded exactly like those for the revised major (concurrently submitted). Here are the details the Registrar's office will need:

The minor includes eighteen (18) credits in English as follows:

1. Methods Course (3 credits)
ENGL 295: Methods of Advanced Literary Studies
2. Advanced (300- or 400-level) Literature Courses (15 credits) including at least:

Two courses in pre-1900 literature (ENGL 309, 310, 317, 318,* 319, 320, 322, 325, 326, 327, 328, 329, 332,* 335, 336, 338, 352, 355, 356, 357, 381, 382, 390, 391), at least one of which is in pre-1800 literature (ENGL 309, 310, 317, 318,* 319, 320, 322, 325, 326, 328, 381, 390)

One course in post-1900 literature: ENGL 330, 340, 342, 345, 348,* 350, 353, 354, 357, 358, 359, 360, 361, 364, 365, 366, 369, 371, 372, 378, 379, 382, 385, 386, 387, 392

One course in literature of historically marginalized groups: ENGL 327, 328, 329, 330, 332,* 352, 353, 354, 360, 361, 364, 369, 384, 387,* 393

* new course being proposed simultaneously with this proposal for the minor

UMW Libraries – Library Impact Statement
Program Change Proposal

Proposal Title: Minor in English Literature

Department: English, Linguistics, and Communication College: Arts and Sciences

Submitted by: Gary Richards

This form is to be completed by the University Librarian or the Technical Services Librarian. The signed form should accompany the Program Change Proposal submitted to the College Curriculum Committee.

Do the UMW Libraries already collect in this area? Yes No

Rate the adequacy of each of the following collection areas:

	Insufficient	Adequate	Strong
Print books	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Electronic books	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Journals	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Databases	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Comment on the strengths and weaknesses of the existing print and electronic collections.

The UMW Libraries currently select materials to support the English major and therefore have adequate resources for the proposed minor. We have a strong collection of print and electronic monographs, adding around 75 new volumes a year. We have access to several databases, including MLA International Bibliography, Literature Criticism Online, Academic Search Premier, and JSTOR. In addition to full-text journals in our databases, we maintain individual subscriptions to the journals: *American Literature*, *Nineteenth-Century Literature*, *Novel*, *Renaissance Quarterly*, and *Victorian Literature and Culture*.

Estimated cost of new materials: none

Estimated ongoing costs: none

Librarian signature: *Summer Durrant*

Date: 11/9/2017