

UCC Meeting Minutes
December 12, 2013

Members present: Marcel Rotter, John Morello, Beverly Epps, Tim O'Donnell, Rachel Graefe-Anderson, Rita Dunston

1. The UCC reviewed and approved the following curriculum change proposals:

a. Curriculum Change Proposals

I. [CHGPRG-AMSTMGR-CAS-HISA-2013-2401](#) [PDF of Proposal](#)
Change American Studies major electives courses -- add History 307, 310, 319, 322, 323, 326, 440)

II. [CHGPRG-CPSCCON-CAS-CPSC-2013-2391](#) [PDF of Proposal](#)
Change CPSC "traditional program" requirements

III. [NEWPRG-MNR-CAS-2013-2381](#) [PDF of Proposal](#)
New minor in Practical Ethics
The UCC discussed whether minors should have grade requirements. The proposal states that only courses in which a C- or above is earned will count towards the minor. This essentially creates a GPA requirement on the minor, but further creates potential complications between major and minor requirements. That is, a student could potentially earn a D in a course and have that course count towards their major, but not towards this minor. While the committee acknowledges that a minor indicates subject matter knowledge and that, therefore, a GPA requirement might be appropriate, no other minor at the University specifies grade requirements. The UCC also discussed whether the grade requirement is logistically possible to enforce. Rita indicated that the registrar has agreed to work with the program to enforce the grade requirement.

The UCC approves the minor with deletion of the sentence indicating the grade requirement. Should the department wish to pursue the grade requirement, the committee would like a rationale and an explanation for how it would not be in conflict with the students' major requirements.

The committee also discussed whether there is truly no impact when an existing course from one department is added to electives required for another department's program. It was asked whether this does not increase the number of students who want or need to take the course in question and, further, whether that ever results in the need to add sections. In other words, does this ever put an unrecognized burden upon the department offering the course. It was agreed that some consultation with departments might be appropriate to answer these questions.

IV. [CHGPRG-GEOGMNR-CAS-GEOG-2013-2371](#) [PDF of Proposal](#)
Change Urban Studies minor
The committee approves the changes with the following required changes.

First, HIST 300U has been relabeled HIST 310. All references to HIST 300U need to be changed to HIST 310. Second, the “proposed catalog” entry does not list HIST 471E6 as a potential elective, though the proposal specifically adds that as an elective for the minor. Add HIST 471E6 to the “proposed catalog” entry.

V. [CHGPRG-HISPMNR-CAS-HIPR-2013-2361](#)

[PDF of Proposal](#)

Change Museum Studies minor

2. The committee also discussed the current process for new courses that will be electives or required in a major. The current process requires submission of a new course proposal and a change program requirements proposal. The committee discussed the possibility of creating a single-form process in these cases. John Morello will consider the process further.
3. The committee authorized John Morello to email the list of courses that have not been offered for the past 5 years, and thus are slated to be dropped from the catalog, to department heads throughout the university. If a department desires that a course on the list be retained, a rationale should be provided to the chair of the UCC. Before being emailed, the list should be rerun to include Spring 2014 course offerings.
4. Future meetings
 - a. The next UCC meeting will be Wednesday, February 5, 2013 at 3pm in 106 GW.

Respectfully Submitted,

Rachel Graefe-Anderson, Secretary