Academic Services
Peer Academic Consultant Recommendation Form

**Applicant:** Please fill out the top portion of this form. Submit this form to a faculty or staff member (i.e. advisor, coach, faculty mentor, etc) who is best able to judge your academic and interpersonal skills.

Student Name: __________________________
Student E-mail: __________________________
Student ID Number: ______________________

The student listed above is applying for a position as a Peer Academic Consultant within Academic Services and has asked you to be a reference for them. One of the main responsibilities in this position will be working with students to develop or enhance their academic study skills. To read the full job description, please visit the Academic and Career Services website. Please share your opinion regarding the student’s abilities. Your responses will not be shared with the student.

This form may be submitted to Jennifer Cirbus in either of the following formats:

- Email Jennifer Cirbus at jcirbus@umw.edu
- Interoffice mail in a sealed envelope: Attn: Jennifer Cirbus, Academic Services

Name: __________________________
Position/Title _______________________
E-mail: ___________________________
How long have you known the student and in what capacity? ____________________________

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<th>How would you rate the student in terms of:</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Not observed</th>
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<td>Level of responsibility, integrity and reliability</td>
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<td>Concern for education (self and others)</td>
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<td>Ability to communicate effectively</td>
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<td>Demonstrate desire to help others</td>
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<td>Time management and study skills</td>
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What other qualities does this student possess that you believe would make him or her a strong candidate? ____________________________________________

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Signature ____________________________ Date ________________